

**NORTH HARRIS TRADING
COMPANY**

TITLE : Directors Meeting

DATE : 28:03:2022

TIME : 19:30

VENUE : Zoom call

MINUTE OF MEETING

- **Present:** Kirsty MacKay, David Wake, Barbara MacKay, Tim Langley, Michael Hunter, Gordon Ness (Chair), Katherine Rodger (part)

Item	Summary and Action	Who?	When?
1.	Apologies		
2.	Minutes of Previous Meeting		
3.	Matters arising		
4.	Urgha Depot Marketing		
5.	Financial Report	DW	09.04.23
6.	Report from the Trust		

7.	Progress Report	<ul style="list-style-type: none"> • A report was tabled • Urgha Depot has had to close its gates for recycling on three occasions recently due to driver/vehicle shortages. Discussions with CnES continue with not real action from them • Retrospective Planning Approval has been granted for the retail operation • Groundworks for the Urgha Aire are expected to start in May. NHT will operate the site and receive the takings from the parking terminal. As services will be connected to those at Urgha Depot, NHT will re-imburse NHTC for ongoing utility costs. 		
8.	Health & Safety	<ul style="list-style-type: none"> • Nothing to report 		
9.	A.O.C.B	<ul style="list-style-type: none"> • TL will stand down from his director role with NHT at the AGM, as part of the standard rotation of Directors. As usual NHT will nominate its representatives on the NHTC board after the AGM • NHT will carry out its annual salary review in May. It was agreed that any increase in depot staff salaries would be charged to NHTC as per the existing proportionality 		
10.	Date of Next Meeting	<ul style="list-style-type: none"> • Tuesday April 25th 18:00 prior to AGM, in person 		